

**BYLAWS OF THE
IDAHO SPEECH, LANGUAGE, HEARING ASSOCIATION, INC.**

PREAMBLE

Article I: Name

The name of this association is the Idaho Speech, Language, Hearing Association, Inc., hereafter referred to as the Association, a non-profit organization incorporated in compliance with section 501(c)(6) of the Internal Revenue Code of 1954 and its subsequent revisions.

Article II: Purposes

The purposes of the Association are:

- A. To improve the educational opportunities and rehabilitation of those individuals with communicative disorders and to advocate for their rights.
- B. To provide Members with continued professional growth in the fields of speech, language, and hearing.
- C. To stimulate an exchange of information between Members, other professionals and the public regarding communication disorders and to disseminate such information.
- D. To practice and promote ethical principles and professional standards in the field of communicative disorders.
- E. To promote the investigation and prevention of communicative disorders and foster improvements of clinical procedures.
- F. To encourage the basic study of human communication, promoting appropriate academic and clinical preparation.
- G. To promote maintenance of current knowledge and skills in the field of communicative disorders by Members.
- H. To promote the individual and collective professional interest of the Members of the Association.

Article III: Code of Ethics

All members of the Idaho Speech, Language, Hearing Association (ISHA) shall agree to be governed by American Speech/Language and Hearing Association

(ASHA) Code of Ethics. The Executive Board shall act as the Ethical Practice Committee of the Association.

Article IV: Membership and Dues

Section 1 Classes of Membership

The membership of this Association shall consist of four classes: Active Members, Associate Members, Student Members, Life Members. All Members shall agree to be governed by the Code of Ethics of the Association.

Section 2 Eligibility

- A. Active Members:
 1. Persons who hold a graduate degree with major emphasis in speech-language pathology, audiology, or speech, language, or hearing science; or
 2. Persons who hold a graduate degree and present evidence of active research, interest, and performance in the field of human communication.
- B. Associate Members:
 1. Persons who hold a bachelor's degree or its equivalent with major emphasis in speech-language pathology, audiology, or speech, language, or hearing science; or
 2. Persons who are interested in promoting the purposes, objectives, and activities of the Idaho Speech, Language, Hearing Association such as: consumers, professionals from allied fields, and paraprofessionals.
- C. Student Members: Persons who are pursuing an undergraduate or graduate degree as "classified students" in the areas of speech-language pathology, audiology, or speech, language, or hearing science.
- D. Life Members: Persons who have been Active Members in good standing for ten (10) years and have reached the age of sixty-two (62).

Section 3 Membership Privileges

- A. Members and Life Members shall have full membership rights and responsibilities which include voting and holding office. **Life Members do not get free registration for ISHA convention.**
- B. Associate Members, Student Members may serve on Association committees, attend all Association meetings and may speak from the floor upon any matter being discussed, but they shall not be privileged to vote or hold office.

C. NSSHLA/ISHA Student representative shall have voting rights on the Executive Board.

Section 4 Application for Membership

The Executive Board and/or Membership Chairperson(s) shall receive and act on all applications for membership. Applicants for membership shall submit a completed application and such evidence as is required to establish membership classification.

Section 5 Termination of Membership

Revocation of licensure in any state and/or loss of ASHA membership shall result in **immediate** loss of ISHA membership

Section 6 Dues

The annual dues of the Association shall be recommended by the membership committee and approved by the Executive Board. Each Active, Associate, and Student Member shall pay annual dues to the Association. **Membership dues are waived while actively serving on the executive board.**

Article V: Officers and Their Election

Section 1 Elected Officers

- A. The officers of this Association shall consist of the **President, President-Elect, Immediate Past-President, Director of Audiology, Director of Speech Pathology, Secretary, Treasurer and NSSHLA student representative.**
- B. Officers shall be elected by ballot at the annual Association meeting. However, if there is but one nominee for any office, it shall be in order to vote by voice.
- a. **President Elect shall be elected every year, automatically assuming the role of President, and then Immediate Past President in subsequent years.**
 - b. **Director of Audiology and Treasurer shall be elected in odd numbered years.**
 - c. **Director of Speech Pathology and Secretary shall be elected in even number years.**

C. The Executive Board terms of office will follow the calendar, January 1 to December 31.

- 1) Terms of office for the President-Elect, President, and Immediate Past

President shall be for one year each position (3-year sequence).

- 2) Terms of office for Director of Audiology, Director of Speech Pathology, Secretary, and Treasurer shall serve two (2) year terms.

C. A person shall not be eligible to serve more than two (2) consecutive terms in the same office.

Section 2 Nominations Committee

- A. There shall be a Nominations Committee composed of five (5) Members: the three (3) Regional Representatives, the **President Elect**, and the **Immediate Past-President**. The Committee Chairperson shall be Immediate Past-President **and the President Elect shall be the Co-Board and shall perform such other duties as may be delegated Chair.**
- B. The Nominations Committee shall nominate one (1) eligible person for each office to be filled and report its nominees at the Annual Meeting, at which time additional nominations may be made from the floor.
- C. Only persons who have consented to serve if elected shall be nominated or elected to office.

Section 3 Vacancies

When vacancies occur in any office, the President, with the consent of the Executive Board, shall appoint a replacement to serve until the next voting Meeting.

Article VI: Duties of Officers

Section 1

The officers of this Association shall perform such duties as prescribed by these Bylaws, the Policies and Procedures Manual, or as assigned by the Association or the Executive Board.

Section 2- President

- A. The President may enter into a contract and sign on behalf of the ISHA Board, upon Executive Board approval.
- B. The President shall be the chief executive of the Association, presiding over the general meetings of the membership and the meetings of the Executive Board. Further, s/he shall be responsible for all internal affairs of the Association and its relationships with other professional associations, including such organizations as IEA, CEC, ASHA, CSAP, and with governmental bodies, i.e., the State Legislature, the State Department of

Education, and the State Department of Health. All Standing and Ad-Hoc Committees dealing with such matters shall be appointed by, and report directly to, the President.

- C. The President shall be responsible for assuring that if persons are appointed to serve as ISHA liaison representatives to other professional associations that each such liaison representative shall be appointed as an ex-officio member of the appropriate ISHA Committee.
- D. The President shall perform such other duties as may be prescribed in these Bylaws or assigned by the Association or by the Executive Board.

Section 3- President-Elect

- A. The President-Elect shall act as Chairperson of the Convention Committee and perform such other duties as may be delegated by the President and/or the Executive Board.
- B. The **President-Elect** shall perform the duties of the President (or **Immediate Past-President**) in the absence or disability of that officer to act, and Co-Chair the Budget Committee and the Honors and Awards Committee.
- C. **The President Elect shall serve as supervision of committees.**

Section 4- Immediate Past President

- A. Immediate Past-President shall serve as: administrator of Regional Representatives; chairperson of the Nominations Committee and the Honors and Awards Committee; advisor to the Convention Committee Chairperson; and advisor to the Executive Board.
- B. The Immediate Past-President shall: propose revisions to the ISHA Bylaws and Code of Ethics for approval by the Executive Board and the Membership; maintain, update, and distribute the Policies and Procedures Manual for all offices; and perform such other duties as may be delegated by the President and/or the Executive Board.

Section 5- Director of Audiology

- A. The Director of Audiology shall serve on the convention committee and recruit speakers.

Section 6- Director of SLP

- A. The Director of Speech Pathology shall serve on the convention committee and recruit speakers.

Section 7- Secretary

- A. The Secretary shall record the Minutes of all Meetings of the Association and of the Executive Board and shall perform such other duties as may be delegated by the President and/or the Executive Board.

Section 8- Treasurer

- A. The Treasurer shall have custody of all of the funds of the Association; shall keep a full and accurate account of receipts and expenditures; and shall make disbursements in accordance with the approved budget, as authorized by the Association or the Executive Board.
- B. The Treasurer shall present a financial statement at:
 - a. Quarterly Executive board meetings
 - b. Annual business meeting
 - c. And when requested by the Executive Board.
- C. The Treasurer shall complete and file the **annual tax return** and a compilation report provided to the Association.
- D.

Article VII: Duties of the Executive Board

Section 1

The Executive Board shall consist of the elected officers of the Association plus an elected NSSHLA/ISHA Student Representative who is elected by NSSHLA shall have voting rights on the Executive Board.

Section 2

The duties of the Executive Board shall be:

- A. To transact the Association business in the intervals between regular Meetings and such as other business as may be referred to it by the Association.
- B. To create Standing Committees and Ad Hoc Committees and Task Forces.
- C. To approve Standing Committee plans.
- D. To present a report at the Business Meetings of the Association.
- E. To authorize and review an internal audit/reviewed performed annually. This may be performed by the Association bookkeeper and the Treasurer.
- F. To submit to the Association for approval of a budget for the fiscal year.

- G. To approve bills within the limits of the budget.
- H. To fill vacancies on the Executive Board as they occur.
- I. To operate in accordance with Policies established by the Association and the Bylaws.

Section 3 Meeting

A regular meeting of the Executive Board shall be held at least semi-annually.

Section 4 Quorum

The Executive Board shall not conduct official business unless a majority of the Executive Board members are in attendance. Emergent issues or problems which need action between Board Meetings may be resolved by phone, mail, or electronic device vote. Response by 80% of the members of the Executive Board is required for polled voting results to be official.

Section 5 Liability

No Member of the Executive Board shall be personally liable to this Association or to any Member of this Association for breach of any duties to the Association or to its Members providing; however, that this provision does not relieve an Executive Board member of liability based upon acts that were not performed in good faith or those which involved a knowing violation of law or if the act resulted in receipt of the person of an improper personal benefit.

Section 6 Voting

In the case of a tie vote by the Executive Board, the President of ISHA shall vote twice.

Article VIII: Association Meetings

Section 1

Annual Business Meeting shall be held once a year.

Section 2

Special Meetings may be called by the Executive Board.

Section 3

One-fourth (1/4) of the Active Members registered at any Business Meeting shall constitute a quorum.

Article IX: Standing and Special Committees

Section 1

The Executive Board may create Standing Committees and Special and Ad Hoc Committees and Task Forces to carry out specific functions not provided for in the Standing Committees.

Section 2

The President shall be ex-officio a member of all Committees except the Nominations Committee.

Section 3

The President shall appoint the Chairpersons of all Standing and Special Committees and of all Ad Hoc Committees and Task Forces with the approval of the Executive Board. The President shall appoint Regional Representatives with the approval of the Executive Board.

Article X: Fiscal Year

The fiscal year of the Association shall be January 1 through December 31.

Article XI: Parliamentary Authority

Robert's Rules of Order, Newly Revised shall govern the Association in all cases in which they are applicable and in which they are not in conflict with these Bylaws.

Article XII: Non-Discrimination

The Association shall not discriminate on the basis of race, national origin, religion, age, disability, ethnicity, sex, sexual orientation, gender expression/gender identification, or veteran status. All programs and activities of the Association shall be conducted in furtherance of this policy.

Article XIII: Dissolution

In the event of the dissolution of the Association, dissolution can take place by a majority vote of the active membership. In that event, all funds remaining in the Association depository, after payment of lawful obligations, will be donated to a tax-exempt charitable organization to be designated by the Board of Directors at the time of dissolution.

Article XIV: Amendments

These Bylaws may be amended by a two-thirds (2/3) vote of the Members present and voting at any Business Meeting of the Association.

Amended and approved 4/17/98

Amended and approved 4/04

Amended and approved 10/2010

Amended and approved 10/2018